

The William Henry Smith School

Admissions Policy

Policy details

Status:	In-house
Frequency of review:	Annually
Lead member of staff:	Rajinder Randhawa
Last reviewed:	Autumn 2021
Next Review Date:	Autumn 2022
Policy Number:	WS 3

1.0 Terms of reference

The William Henry Smith School is approved under Section 188(3) (b) of The Education Act 1998 as a residential school for students with Social, Emotional and Mental Health needs, aged 5-19 years.

The pupil admission number (PAN) is 83.

The policy meets the requirements set out in the SEN Code of Practice (2015).

2.0 Students

As such, to be considered for admission, a student must be within the age range 5-19 years and be deemed under The 1998 Education Act as being in need of Special Residential or Day Provision on the basis of their social, emotional and mental health needs including complex learning difficulties. Alternatively, such an EHCP must be imminent or in the formal process of being drawn up. The school also considers part-residential and extended day placements.

Prospective students must have the ability to take a full and active part in the school's curriculum, with appropriate support.

3.0 Home base/contact with home

All students must have a relatively secure and supportive 'home' base. It is the school's priority to ascertain parents/carers commitment to supporting the placement prior to admission. It is school policy that students have as much contact with home as their personal circumstances allow (students go home every weekend and during holiday periods). Home must either be within reasonable travelling distance or, alternatively, special arrangements must be put in place to ensure that students can access home in accord with school policy.

4.0 Suitability

Placing authorities must satisfy themselves regarding the suitability of the school prior to placing a student. Parental choice is recognised as an important part of the process.

Parents/carers must satisfy themselves regarding the suitability of the school and be willing to work in partnership with the school in its endeavour to help students resolve their presenting difficulties. Parents/carers must sign the school's admission agreement to this effect (to be issued if a placement is offered).

The school must establish suitability through appropriate admission procedures. The school must be confident of its ability to meet student need and as a part of this it must also consider the overall balance of its current client group.